



PIONEER SCHOOL

P. O. Box 33421 - 00600, Nairobi, Kenya
Tel: +254 20 503 8065, +254 700 372 350
Email: admissions@pioneerschools.ac.ke | Website: www.pioneerschools.ac.ke

ELIGIBILITY FORM

ELIGIBILITY FORM REF PS/EF/2023

Pioneer School requires the following documents to be submitted to the school in support of a student's application.

ADMISSION POLICY

- Selective Admission Policy.
- Pioneer School is highly Academically - Oriented without being highly selective.
- The criterion for acceptance in a Class is academic attainment. In general, any student willing to learn is accepted.

APPLICANT'S REQUIRED DOCUMENTS

1. Completed Pioneer School Application Form *SEE DOCUMENT REF. PS/AF*).
2. Recent report form (Please supply us with the original; a copy of the original will be kept by the school).
3. Leaving Certificate in English (The original will be kept by the school) to be submitted before the start of school
4. Recommendation Letter from your previous school principal.
5. Four passport photographs.
6. For Foreigners,
 - 6.1 Valid passport (Please first supply us with the original; a copy of the original will be kept by the school).
 - 6.2 End-of-year report in English (Please first supply us with the original; a copy of the original will be kept by the school) to be submitted before the start of school.
7. Conditional Offer Letter. *(SEE DOCUMENT REF. PS/COL)*
8. Admission Letter *(SEE DOCUMENT REF. PS/AL)*
9. Completed school Medical Record Form. *(SEE DOCUMENT REF. PS/MRF)*
10. Parent/Guardians should fill out the Pick-Up and Drop-Off Authorization form. *(SEE DOCUMENT REF. PS/PAF)*.
11. Fee Payment Commitment form. *(SEE DOCUMENT REF. PS/FCF)*.
12. Consent Form. *(SEE DOCUMENT REF. PS/CF)*
13. Copy of Birth Certificate.

All items listed above (Excluding the Leaving Certificate) are to be submitted to the school before/on the day of the applicant's scheduled placement interview/test.

The school cannot give feedback on a placement interview/test before it is in receipt of the above items.

Once an applicant has been issued with a letter of acceptance, the applicant must then request the issuance of a Leaving Certificate from their current/most recent school. The Leaving Certificate must be submitted to Pioneer School before the student can begin classes

ANNUAL FEES STRUCTURE

FORM	TERM 1	TERM 2	TERM 3
FORM 1	KES 105,000	KES 105,000	KES 105,000
FORM 2	KES 115,500	KES 115,500	KES 115,500
FORM 3	KES 126,000	KES 126,000	KES 126,000
FORM 4	KES 136,500	KES 136,500	KES 136,500

NB:

1. Non - refundable commitment fee of **Ksh.20,000** which is part of School fees.
2. Extra Charges for new admission in every form - **Ksh.100,000** together with the terms fees to cater for Uniform, Beddings and Textbooks.
3. For all new admissions payment must be with a Bankers Cheque payable to Pioneer School. **(Payment of fees by cash, personal cheques and post dated cheques is not acceptable).**
4. Money paid is not refundable or transferable to another account.
5. The school offers Sibling discount of 7.5% on **tuition fee** and 10% on **tuition fee** for former St. Paul Thomas Academy students. (Siblings will be eligible for a discount only for the period when they are in school concurrently. A parent should submit copies of their National IDs and the learners Birth Certificates to the Finance Office.).
6. Payment should be made to:

PIONEER SCHOOL ACCOUNT DETAILS				
BANK DEPOSIT		OR	MPESA	
Bank Name	Equity Bank (K) Ltd.		MPESA Paybill Number	247247
Account Name	Pioneer School		Account Number	254650#ADM NO.
Account Number	0010101203805			
Branch	Corporate			

7. For accounts clarification send an email to: finance.enquiries@pioneerschools.ac.ke

☐ APPLICATION FORMS (CHECKLIST):

- | | | |
|--|-----------------------------------|---------------------------------------|
| 1. Application Form (<i>DOCUMENT REF. PS/AF</i>) | <input type="checkbox"/> PROVIDED | <input type="checkbox"/> NOT PROVIDED |
| 2. Recent report form | | |
| 3. Leaving Certificate in English | | |
| 4. Recommendation Letter from your previous school principal. | | |
| 5. Four passport photographs. | | |
| 6. For Foreigners, Valid passport & End-of-year report in English. | | |
| 7. Accepted Conditional Offer Letter. (<i>DOCUMENT REF. PS/COL</i>) | <input type="checkbox"/> PROVIDED | <input type="checkbox"/> NOT PROVIDED |
| 8. Admission Letter. (<i>DOCUMENT REF. PS/AL</i>) | <input type="checkbox"/> PROVIDED | <input type="checkbox"/> NOT PROVIDED |
| 9. Medical Record Form (<i>DOCUMENT REF. PS/MRF</i>) | <input type="checkbox"/> PROVIDED | <input type="checkbox"/> NOT PROVIDED |
| 10. Fee Commitment Form (<i>DOCUMENT REF. PS/FCF</i>) | <input type="checkbox"/> PROVIDED | <input type="checkbox"/> NOT PROVIDED |
| 11. Pick-Up and Drop-Off Authorisation Form (<i>DOCUMENT REF. PS//PAF</i>) | <input type="checkbox"/> PROVIDED | <input type="checkbox"/> NOT PROVIDED |
| 12. Consent Form (<i>DOCUMENT REF. PS/CF</i>) | <input type="checkbox"/> PROVIDED | <input type="checkbox"/> NOT PROVIDED |
| 13. Copies of IDs for all adults (including parents) listed on the Pioneer Pick-Up and Drop-Off Authorisation. | | |

On behalf of Management of Pioneer School, we would like to welcome you to Pioneer School.
 For any enquiries: Visit our Finance Office in Nairobi for more details, or
 Email us on: finance.enquiries@pioneerschools.ac.ke

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